



Khallikote University, Berhampur **Regulations For the Doctor of Philosophy Programme 2020**

1. INTRODUCTION

- 1.1 These regulations shall be called the Doctor of Philosophy (Ph.D.) regulations of Khallikote University, Berhampur, Odisha.
- 1.2 The degree of Doctor of Philosophy (Ph.D.) of Khallikote University shall be awarded to those fulfilling the conditions as laid down in these regulations.

2. ELIGIBILITY FOR ADMISSION:

Subject to the conditions stipulated in these guidelines, the following candidates are eligible to seek admission to the Ph.D. programme at KUB:

- 2.1. Candidates for admission to the Ph. D. programme shall have a Master's Degree or a Professional Degree in a relevant area declared equivalent to the Master's Degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point grading scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- 2.2. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/ Differently-Abled and other categories of candidates as per the decision of the UGC from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.
- 2.3. Candidates possessing a degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.

3. DURATION OF THE PROGRAMME

- 3.1 Ph.D Programme shall be a minimum duration of three years excluding coursework and the maximum of five years.
- 3.2 Extension beyond above limit will be governed by relevant clause at 9.4.

4. ADMISSION PROCEDURE

- 4.1 Admission to the Ph.D. programme is undertaken once a year, preferably in the month of January. The University shall decide a predetermined and manageable number of doctoral students (i.e. number of vacancies) in different departments/Centres subject wise depending upon the number of available recognized supervisors every year before the publication of admission notice.



4.2 The University shall issue admission notification in leading newspaper(s) as well as in the University website preferably in the month of October every year inviting applications in the prescribed form from the eligible candidates. The notification shall indicate the number of vacancies in each subject along with specializations and /or area of research.

4.3 Provisional admission to the Ph. D. programme shall be either through a Research Entrance Test or through exemption from entrance test as per Clause laid down at Section 6, and the Viva voce. Both eligible and exempted candidates shall have to apply against the Ph.D admission notification of KUB.

4.4 The University shall adhere to the Reservation policy as per the norms stipulated by Govt. of Odisha

5. ENTRANCE TEST, VIVA VOCE & ADMISSION

5.1 The eligible candidates shall be admitted to the Ph.D. programme through an entrance test (excluding exempted candidates as in section 6) followed by the viva-voce. Candidates those exempted from the entrance test as in section 6 will directly appear in the viva-voce.

5.2 The qualifying mark in the entrance Test shall be 50% for all categories of candidates. The syllabus of the Entrance Test shall consist of Research methodology and the subject (course wise) with equal weightage.

5.3 The qualified candidates (in the Entrance test) as well as the candidates exempted from the entrance test shall be called for viva voce to be conducted by respective department/ centre in the University. The number of entrance qualified candidates to be called for viva-voce shall be maximum of five times of the number of seats available in the Ph.D. programme and is based upon their performance in the entrance test. However, when the total number of applicants is less than five times, the number may be limited to total number of qualified applicants only. The applicants exempted from the written test shall be considered supernumerary.

5.4 The Merit List of candidates shall be prepared on the basis of academic career and performance in the viva voce as detailed below:

Academic Career: 75% [10th or equivalent-10%, 12th or equivalent-10%;
Graduation-20%; Post Graduation: 30% ;
NET: 5% (JRF-5% or NET-LS/ SRF-3%)]

&

Performance in the viva voce: 25%.

5.5 The candidates shall mention their Research interest/ Area of specialization/ Theme of research before a duly constituted selection committee (Preferably Departmental Research Committee).

5.6. The personal interview shall also consider the following aspects,

- a. Competence of the candidate for the proposed theme of research and its allied subjects, if any;
- b. Suitability of the research work to be undertaken at the University as collaborating institute/ university, if any
- c. Whether the proposed area of research can contribute to new/additional to knowledge.



5.7. The Department/ Centre shall send the list of candidates selected for admission under different categories and the Complete Merit list with details of Career marks and Viva-voce to the Chairman, P. G. Council for due approval of the competent Authority. Subsequently the Department/ Centre shall send intimations to the concerned candidates for taking admission within a stipulated time frame.

5.8 The Chairman, P. G. Council shall send list of candidates admitted into Ph.D. programme along with their application forms assigning roll numbers to the concerned Departments/ Centres.

5.9 National fellowship holder candidates, such as those qualifying UGC-NET (with JRF)/UGC-CSIR NET (with JRF)/ DBT-JRF/ ICMR-JRF/ INSPIRE/ RGNF or any other similar fellowship at All India level for Ph.D programme may be admitted directly on application in plain paper at any time of the year specifying the research interest & area of research to the Chairman, PG Council through concerned Head of the Departments. Among them those not exempted from course work shall take course work in the subsequent year. They shall be admitted irrespective of the stipulated number of research students assigned to the Supervisor or the Department in the concerned subjects.

5.10 The Department/ Centre shall make two lists of the candidates admitted: (i) candidates who shall undergo the course work and *(ii) candidates who shall be exempted from the course work; and issue a notification to this effect. A copy of the notification shall be sent to the Controller of Examinations (COE) and Chairman, P. G. Council by the HoD of PG Department/ Centre.

**The following category of candidates are exempted from course work.*

- a) *Candidates who have passed M. Phil./M. Tech. in the subject of Ph.D Programme from this University or from other University/Institute recognized by this University and the admission at the M. Phil/ M. Tech. Programme has been through an Entrance Examination and course work has been prescribed as per UGC guidelines-2009.*
- b) *A candidate who has successfully passed the 1st semester course of M. Phil. programme in the same subject under revised UGC regulation 2009 with a minimum of 6.5 OGPA or 60% in aggregate from this University or from other University/Institute recognized by this University.*
- c) *A candidate who has successfully passed the Ph.D. Course work with the courses as recommended by UGC (Ph.D regulations 2009 and its further amendments) in force from time to time with a minimum of 6.5 OGPA or 60% in aggregate from other University/Institute recognized by this University.*

6. EXEMPTION FROM THE ENTRANCE TEST

A candidate who fulfils one of the following requirements is exempted from the entrance test and may be considered for provisional admission to the Ph. D. programme without appearing in the entrance test. (However, the University reserves the right to conduct separate Test for those students who are exempted from the Ph.D. entrance test, if required necessary).



6.1 A candidate who is qualified in a national level test such as UGC-NET (with JRF)/UGC-CSIR NET (with JRF)/ DBT-JRF/ ICMR-JRF or equivalent with research fellowship.

6.2 UGC-NET/UGC-CSIR NET/SLET/GATE/ SRF (CSIR or UGC or ICMR or ICAR or equivalent)/ Teacher fellowship holder or those candidates who have passed M.Phil programme as per the guidelines of UGC in force for M Phil Programme during the time of advertisement.

6.3 A NET (with JRF) qualified person, employed (regular basis) in other university/ institution/ college, who is sponsored as a full-time candidate by the said organization, with at least two years of experience and is relieved on study leave for a period of not less than two years for pursuing Ph.D. programme in a Department of the University. The number of seats under this category shall be supernumerary and it should not exceed 10% of the total seats available in a Department/Centre.

6.4 A NET (with JRF) qualified regular Faculty member of this University (KUB) should have been relieved on study leave for a period of at least two years. The number of seats under this category shall be supernumerary and it should not exceed 10% of the total seats available in a Department / Centre.

6.5 Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.

6.6 The Ph.D admission of national fellowship holders such as UGC-NET (with JRF)/ UGC-CSIR NET (with JRF)/ DBT-JRF/ ICMR-JRF or equivalent qualified applicants (Through national level test) shall be supernumerary to the approved seats.

7. CANDIDATES WORKING IN AN EXTRA MURAL RESEARCH PROJECTS.

7.1 A candidate, working in an extra mural research project in the University as research personnel, may be allowed to register for Ph.D. in the University provided s/he gets short-listed in the main entrance test and then selected in the interview. The scholar with JRF is exempted from the entrance test as per clause 6 of this regulation.

Provided further that in such cases, the consent of the PI and the supervisor (in case PI is not the supervisor) is available to the effect that the research work of the Project and that of the Ph.D. are overlapping and/or working in both simultaneously will not hamper the interest of either.

8. COURSE WORK

8.1 After having been admitted each Ph.D student under category (i) of **clause 5.10** shall be required to undertake the prescribed course work of this University for a minimum period of one semester in the approved PG Department/ Centre comprising of 20 credits. The PG Department/ Nodal Centre shall frame the course structure which will consist of different courses including a paper on Research Methodology which should include Quantitative Methods, Statistical analysis and Computer Applications. It may also involve reviewing of published research in the relevant



field. However, no paper shall be of more than 4 credit. The course structure and the contents of the courses of each PG Department/ Centre shall be duly approved by the competent University Authority. If found necessary course work may be carried out in sister Departments/ Centre for which due credit will also be given.

8.2 Besides the above minimum one semester course, any candidate even of exempted category, if so desires or being advised by the concerned Doctoral Advisory Committee (DAC), may register in any semester(s) before submission of the Ph.D. thesis to undertake any other course(s) in his/her PG Department or Centre or any other PG Department or Centre(s) which would help him/her to pursue the Ph.D. research project. After the submission of the Ph.D. thesis and on request by such candidates, the PG Department/ Centre shall issue a grade sheet which will indicate the title(s) of the course(s) undertaken and the Grade point and grade secured during the Ph.D. course work.

8.3 Teaching hours: The credit of a course shall be based on teaching hours and content of the course. Thus teaching shall be imparted at the rate of one hour per week per credit of each theory course.

8.4 Attendance: A candidate shall have to attend 75% of the classes, and in exceptional cases, the Syndicate may condone the deficiency of attendance on the recommendations of the H.O.D. to the extent of 15% on grounds of (i) participation in Sports and Games as university delegate, (ii) attending advance academic training deputed by the University and (iii) serious illness (This shall be supported by documentary evidence from the medical officer not below the rank of CDMO).

8.5 Examination:

8.5.1 There shall be midterm assessment and assignment for each theory course during the semester carrying 30% and 10% weightage of each course, respectively.

8.5.2 There shall be a final examination in each course, at the end of the semester carrying 60% of weightage to be conducted by the PG Department/ Nodal Centre. The duration of an examination for every theory paper of 3 or 4 credit shall be three hours, less than 3 credits shall be of two hours and that for the practical examination shall be for four - six hours. The question papers (theory) shall be set by the concerned course teacher unit- wise covering the total course giving 50% choice to the candidate. The question paper should include descriptive, informative and analytical type questions.

8.5.3 The performance of the candidate both at the internal assessment and the final examination combined together shall be taken into account for award of grade point as well as grade.

8.5.4 The Course work examination shall be conducted by the PG Department/ Centre which shall publish the result after evaluation by the examiners within a month and issue the grade sheet to the candidate within 45 days.

8.5.5 Awards of Grade Point, Grade Point Average and Overall Grade Point Average:

8.5.5.1 The grade awarded to a student in any particular course shall be based on the performance of the candidate in the entire test conducted. The percentage of marks secured by the student in a



particular course shall be converted to a grade and grade point for that course in the manner specified in the following table.

% of marks	Grade	Grade Point
≥ 90	E	10
$\geq 80 - < 90$	A+	9
$\geq 70 - < 80$	A	8
$\geq 60 - < 70$	B+	7
$\geq 50 - < 60$	B	6
$\geq 40 - < 50$	C	5
< 40	F	0

8.5.5.2 Calculation of Grade Point Average (**GPA**): GPA in the course work (of the entire semester) will be calculated as per the following procedure. $GPA = \text{Summation of (GP in a course} \times \text{credit in that course)} / \text{Total Credit hours in a semester}$. (Example: If a candidate secures 5, 7, 6, 9, 8 and 5 grade points in course I (3 Credits), II (4 Credits), III (4 Credits), IV (3 Credits), V (4 Credits) and VI (2 Credits), respectively in a semester, the GPA shall be $(5 \times 3) + (7 \times 4) + (6 \times 4) + (9 \times 3) + (8 \times 4) + (5 \times 2) / 20$ (total Credit) = 7.0 (rounded up to 2 decimal places).

8.5.5.3 Calculation of Overall Grade Point Average (**OGPA**): As this is a one semester course, OGPA shall be same as GPA.

8.5.6 Criteria for passing: In order to pass a course a candidate has to secure a minimum of C (GP=5) in each theory, practical and other credit components individually. In order to qualify in the course work to pursue the Ph.D. programme a candidate must pass each credit course and must secure a minimum GPA 6.5 to be eligible for registration into Ph. D. Programme.

8.5.7 Repeat and Improvement Examination: A failed candidate may repeat those theory courses where he/she has failed in the next year from his/her first admission to Ph.D. programme. A candidate who has passed may improve his/her performance in maximum two theory courses in the next chance from his/her first admission to Ph.D. programme. In such improvement examination the highest of the marks secured in each paper shall be retained. A registered candidate who will not secure GPA 6.5 even after repeat and / or improvement examination shall be out of the Ph. D. programme. This measure will only be opted once in the entire duration of Ph.D Course work.

9. Registration for Ph.D

9.1 The candidates under category (i) of **clause 5.10 and 8.0** securing a minimum GPA 6.5 in the course work and the candidates under category (ii) of **clause 5.10** (exempted from the course work) are eligible for registration into Ph. D. Programme and shall apply for registration in the prescribed format (**Annexure-I**) of the University within two months from the date of eligibility of registration. The candidates who have passed from other Universities and being admitted directly without pursuing a course work shall also apply for registration as a student of Khallikote University in the prescribed form (**Annexure-II**) enclosing migration certificate and other required documents



9.2 The applications for registration shall *inter-alia* contain the following informations:

- i. The subject in which the candidate proposes to submit the thesis.
- ii. The title of the proposed thesis/ dissertation work.
- iii. In addition the candidate shall submit an extended research project proposal (Synopsis) of the proposed thesis containing the Rationale, Review of Literature, Major Objectives, Methodology if any, Expected out come and References etc. along with the application. (Printed in A4 size paper, One side; Font- Times new roman, size 12, normal spacing, Line spacing 1.5; Maximum page limited to 10)
- iv. The name, position and qualification of the supervisor along with brief biodata.
- v. The name of the PG department/Research Centre in which the Ph. D. work is proposed to be carried out.
- vi. The endorsement by the supervisor(s), who agrees to supervise the candidate's work, on the application form and synopsis.
- vii. Other information's in the prescribed form.
- viii. The filled in application form along with research project proposal (Synopsis) and other documents etc. shall be submitted by the candidate to the Convener of his/her designated Doctoral Advisory Committee (DAC). The DAC shall evaluate the research project proposal (synopsis). The evaluation report and recommendation (**Annexure-III**) shall be submitted to the University to be placed before the University Research Degree Committee (URDC) constituted by the Syndicate for consideration.
- ix. The research proposal so approved by the University shall be the **area** adhered to by the candidate while submitting the final thesis. However, a candidate shall be given only one chance to change the title of his / her thesis at least six months before submission of Ph. D. thesis without paying any fees and with due approval of his/ her DAC.

9.3 The registration shall be done in the subject in which the candidate is admitted into the Ph. D. Programme.

9.4 The effective date of Ph.D. registration of a candidate shall be the date of submission of application for Ph.D. registration to the University. The registration shall be automatically lapsed after a period of five years from the date of registration unless or otherwise requested by the candidate duly recommended by his/ her Doctoral Advisory Committee(DAC) (**Annexure - IV**) at least six months before the lapse of the tenure. However, on the recommendation of the DAC, the time may be extended by one year in each instance on payment of prescribed fees. Under no circumstances extension shall be given beyond two years.



9.5 All candidates admitted in to the Ph.D. programme shall register in the P.G. Council office by paying the prescribed fees at the beginning of every academic year to continue their Ph.D. studentship till the submission of their Ph.D. thesis.

9.6. The Ph. D. registration of a candidate shall be cancelled on the recommendation of his / her Doctoral Advisory Committee or due to non-registration in an academic year. The University may also cancel the registration of a candidate at any time, in case conduct of the candidate is found not satisfactory during his/her research tenure.

10. Research Supervisor/Guide: Eligibility, Recognition, Supervision and Suspension

10.1 The following categories of academicians are eligible to become Research Supervisor/Guide:

- (i) A Professor or an Associate Professor of Khallikote University, who is an active researcher as evidenced from the research projects (handled/ ongoing) and at least five research publications in the referred journals, with either JCR or Scopus indexed, within last five years shall ipso-facto be eligible to become a Supervisor. No separate recognition is required.
An Assistant Professor of Khallikote University can become a Research Supervisor if he/she has a Ph.D. degree, has three research publications in refereed journals, with either JCR or Scopus indexed, within last three years and has put in at least three years of teaching / research experience after obtaining Ph.D. degree. As such Assistant Professor needs to seek recognition from the University with relevant documents referred *ibid*. An Assistant Professor of KUB having sponsored research projects with manpower (as JRF/Research Fellow/ Research Associate/Research Assistant/Project fellow etc.) can be relaxed on case to case basis at the discretion of Vice Chancellor on the recommendation of DRC.
- (ii) Professors/ Associate Professors/ Assistant Professors of other University with a minimum three years of post Ph.D. teaching experience at Masters level in the concerned/ allied subject(s), and are in active research as evidenced from the research projects (handled/ ongoing) and at least five research publications in the referred journals with either JCR or Scopus indexed within last five years.
- (iii) Scientists/ academicians of reputed Research Centres / Organizations / Institutes having Ph. D. degree in the concerned/ allied subject with a minimum five years of Post Ph.D. experience and are in active research as evidenced from the research projects (handled/ ongoing) and at least five research publications in the referred journals with either JCR or Scopus indexed within last five years.
- (iv) A Senior Executive in the Corporate Sector/ Organizations / Institutes having Ph. D. degree in the concerned/ allied subject with a minimum five years of Post Ph.D. experience and are in active research as evidenced from the research projects (ongoing) and at least five research publications in the referred journals with either JCR or Scopus indexed within last five years.



- (v) **JOINT SUPERVISOR:** A department may, with the approval of the DAC, appoint one or two joint supervisors in addition to the supervisor in which case the supervisor shall be in overall charge of the supervision. A Joint Supervisor need not necessarily be a Faculty of the KUB. A scholar (Ramalingaswami fellow/ Raman Fellow/ Ramanujam Fellow/ Inspire Faculty Fellow or equivalent) may be assigned a Joint Supervisor only if his/her Supervisor so desires in view of inter-disciplinary nature of the research problem or if the candidate carries out portion of his/her work from another institution.

10.2 All the categories of academicians as mentioned above, except Professors and Associate professors of KUB, shall have to apply to the Controller of Examinations (CoE) through HoD of concerned subject or Head of Research Centre, Khallikote University for recognition as Ph.D Supervisor in the Subject at any time, if not already recognized by Khallikote University. The recognition to a teacher, from other universities / Scientist from the recognised research organizations, as a Ph.D. Supervisor will be accorded, taking into consideration on the basis of a written application through the Head of the organization where he/she is working, along-with bio-data and other supporting documents. This application shall be submitted to the CoE through HoD of concerned Department The concerned HoD shall forward the recommended names to the Academic Council, after obtaining consent of the concerned Board of Studies.

10.3 A Professor may supervise not more than eight PhD scholars, Associate Professor six PhD scholars and an Assistant Professor four PhD scholars at any point of time, inclusive of joint supervision. However the regular Faculty member may take candidates more than the above mentioned quota with prior approval of the Vice Chancellor on recommendation University Research Degree Committee. Assistant Professor should not be given more than two scholar per year for three years after becoming recognized supervisor. Prefereably, the Assistant Professor may be given one scholar every year at least for initial three year.

10.4 Any teacher who has less than two years to superannuate cannot be sole supervisor of any freshly-admitted scholar. S/he should take a joint supervisor along with her/him.

10.5 The faculty members of KUB will be discouraged to supervise a scholar registered in any other university or institution. The faculty member however, can continue to supervise the scholars registered with him/her before joining the University. The said scholars will be included while reckoning the total number of students under his/her supervision.

10.6 On invitation from other University/Institution the faculty members of KUB may be allowed for supervision of scholars subject to approval of the Vice Chancellor and the said scholars will be included while reckoning the total number of students under his/her supervision.

10.7 The recognized supervisor(s), other than the faculty members of KUB, shall be permitted to supervise one student per year and have at a time not more than four Ph.D. research candidates from KUB. In such case, one Co-supervisor from KUB should be allotted compulsorily. The recognized supervisor from other University shall not exceed the quota as mentioned in 10.3.

10.8 For joint supervision each candidate shall be counted as 0.5 for fixing the quota only in case of Faculty of the KUB and other University of Odisha.



10.9 In case the supervisor is a superannuated faculty member from KUB or from other institutions/University, the attendance certificate, fellowship bill shall be signed by the concerned Head of the Department on recommendation of Co-supervisor from KUB.

10.10 The University shall furnish a list of its recognized Supervisors/ Guides in every subject with their field of specialization / area of research of different approved Research Centres (including its PG Departments) to all the PG Departments and Research Centres on annual basis before the admission notification is released. Recognized Supervisors of KUB willing to guide Ph.D students are required to submit their vacancy position along with their specialization and /or area of research to the head of PG Departments/ Research Centres before 30th September of every year, on the basis of which the PG Department/Centre shall ascertain the vacancy position which shall be submitted to Chairman P.G. Council for notification.

10.11 Appointment of New Supervisor:

10.11.1 If the supervisor of a candidate proceeds on leave for a period of more than twelve months, or he/she proceeds on leave for a period of less than twelve months, but later extends his/her leave beyond twelve months, then, he/she shall cease to be the supervisor. A new supervisor shall be allotted to the candidate by DRC in consultation with the DAC with approval of the Vice Chancellor. However, he can act as a co-supervisor. The existing supervisor, however, shall continue to be the supervisor if candidate submits the thesis before the supervisor proceeds on leave.

10.11.2 If the candidate completes the minimum residential requirement before the supervisor proceeds on leave (or leaves the University), the existing supervisor may become co-supervisor and a new supervisor shall be inducted by the DRC in consultation with DAC, existing and proposed supervisors and the student, and also in concurrence from the Vice Chancellor.

10.11.3 In all the cases, where the existing supervisor of a candidate ceases to be the supervisor, the DRC in consultation with DAC may appoint (i) co-supervisor, as the supervisor of the candidate, provided the co-supervisor is from the relevant discipline (ii) a new supervisor from the available eligible supervisors. In all cases concurrence of Vice Chancellor need to be accorded.

10.11.4 The University Research Degree Committee with approval of the Vice Chancellor may consider the request of a student and may appoint a new supervisor for a student if the request is found justified. The appointment of new supervisor must be notified to the P.G. Council Chairman, Examination section and all the concerned (student, old/new supervisor and co-supervisors).

10.12 Every candidate admitted to Ph. D. Programme shall be required to work under the supervision of a recognized research Supervisor(s)/Guides as decided by his/ her Doctoral Advisory Committee (DAC).

11. Research Centres

11.1 Recognition of research laboratories / institutions, as a research centres for pursuing research leading to the Ph.D. degree of this university, may be granted on the basis of a written request by the Research Laboratory / Institution concerned and specific recommendation of University Research Degree committee through Academic Council, and concurrence of the Vice- Chancellor and/or Syndicate of the KUB.



11.2 The University PG Departments and specialized centres, if any are the recognized research centres of KUB *de facto*. At present the following institutes are considered as the research Centre of this University-

- a. MKCG Medical College, Berhampur
- b. KATS Ayurvedic Medical College, Ankushpur, Berhampur
- c. Institute of Life Science, Bhubaneswar
- d. Regional Plant Research Centre, Bhubaneswar
- e. IMMT, Bhubaneswar
- f. IISER, Berhampur
- g. NISER, Jatani, Khordha
- h. RMRC, Bhubaneswar
- i. NRRI, Cuttack
- j. CIFA, Bhubaneswar
- k. NIT, Rourkella
- l. IIT, Bhubaneswar
- m. Institute of Physics, Bhubaneswar
- n. IIMC, Dhenkanal
- o. IIM, Sambalpur
- p. DRDO, Chandipur, Balasore

11.3 Every candidate admitted to the Ph. D. programme shall be assigned a Research Centre recognized by the University to pursue his or her research. The Research Centre shall be (i) a School/ PG Department of KUB, or (ii) a recognized research Centre of KUB or (iii) a reputed national Research Centre/ Organization / Institute or (iv) research Institute/ University with whom the University has signed MoU.

12. Submission of Ph.D thesis:

12.1 Residential requirement: The minimum residential requirement for Ph.D. Programme at KUB is two years. A scholar is required to be available on campus full time to meet the residential requirement. A scholar shall not be permitted to submit the thesis for the Ph.D. degree unless he/she has completed the residential requirement at KUB or its recognized research centre for not less than two years from the date of registration. Only the teacher fellow will be given exemption of six months or the duration of course work on minimum residential requirement period.

12.2 At any time after the completion of two years from the date of registration for Ph.D degree, the candidate may submit a draft thesis and make a pre-Ph.D. presentation in the respective PG Department or Research centre before the members of DAC, faculty members and research students for getting feedback and comments, which may be suitably incorporated into the final version of thesis under the advice of the Supervisor(s). At this stage the DAC may also advise the candidate to do more work before submission of the thesis. The HoD of the PG Departments/ Research Centre shall organize and coordinate the presentation. The scholar is required to submit his /her thesis within six months from the date of pre -submission presentation, failing which candidate has to give presentation again.

12.3 As a basic requirement for the submission of Ph.D thesis, the candidate should publish atleast



two research papers from the subject matters of his/her thesis in the JCR indexed and/or Web of Science recognised referred journals (one being as first author) and also make atleast two paper presentation in two different seminars/ conferences/ symposiums (One being international) after registration to Ph.D. programme in the thesis. In case of accepted paper evidence for the same in the form of acceptance letter from the Editor of the Journal shall be attached.

12.4 The candidate shall submit a clearance certificate from all concerned such as Research Centre, P. G. Council office, Library, Hostel etc. while submitting the thesis to the University.

12.5 The candidate shall submit five hard copies and a soft copy of the final thesis along with 10 hard copies and one soft copy of the Abstract of the thesis to the University. The candidate should attach the reprints of published and/or accepted research papers and copies of the paper presentation certificates in the thesis.

12.6 A thesis for the Ph.D. degree shall

- (i) be composed of the subject matter stated in the candidate's application and
- (ii) embody the results of research, and show evidence of the candidate's own work whether based on the discovery of new facts which the candidate has observed or new relations of facts observed by others, whether constituting an exhaustive study and criticism of the published manuscripts, records or documents accompanied by adequate introduction and critical appreciation, or otherwise making a valuable contribution to the literature, on the subject dealt with or attending generally to the advancement of knowledge.

12.7 The thesis should be checked for plagiarism and copy right violations using the software recommended by the University and/or UGC from time to time. In addition to the plagiarism check and copy right non-violation certificate, the candidate need to submit an undertaking and certificate from the research supervisor(s) attesting the originality of the work vouching that there is no plagiarism and that the work have not been submitted for the award of any other degree or diploma of the same institution where the work was carried out or anywhere else.

13. Appointment of Examiners for the evaluation of Ph.D Thesis:

13.1 Supervisors, (sole supervisor/joint supervisor/co-supervisor, if any) *by default* shall be examiners of the thesis and the Supervisor is the Chairman of the Panel of Examiners for the evaluation of the Ph.D Thesis. In addition, there shall be two examiners appointed by the Vice Chancellor (as the Chairman of the Syndicate, KUB) from panel of examiners submitted.

13.2 The Supervisor and DAC of the student concerned shall submit a panel of at least ten names of examiners not in the employment of KUB but from the concerned area of research along with their specialisations, preferably eminent Professors from reputed institutions, in the prescribed proforma (**Annexure- V**) to the CoE through the Head of the PG department /research Centre. All the names should be from outside of the state (not more than two examiners should belong to the same University/Institute), and another three names from outside of the country. The panel of external examiners shall not be below the level of Associate Professor or equivalent.

13.3 The Vice-Chancellor shall appoint two examiners from outside the state of Odisha at least, and



other examiner shall be the supervisor concerned, provided that the requirement of examiners from outside the state need not be insisted upon in Odiya language / Odiya literature / Regional literature / Comparative literature. The external examiners as approved by the Vice -Chancellor may be forwarded to the CoE for further necessary action for evaluation. However, the respective Board of Studies may consider the suggestion of the DAC for evaluation of the thesis by one foreign examiner (Other than India) in addition to one Indian examiner and the supervisor.

13.4 Each examiner shall be provided with the extracts of this regulation along with the formats and thesis.

14. Thesis Evaluation:

14.1 Each examiner shall be provided with the extracts of this regulation along with the formats and thesis after obtaining consent for the evaluation of thesis.

14.2 Each thesis examiner shall communicate separately to the Controller of examinations his report on the thesis referred to him in a prescribed format (**Annexure-VI**).

14.3 If the Ph.D. thesis is approved unanimously by all the examiners and the Syndicate approves the report, the candidate shall be required to appear for an open oral examination/ viva voce.

14.4 Where two thesis examiners recommended the award of the Ph.D. degree and the third examiner does not recommend, the thesis be referred to a fourth examiner, whose report shall be final.

14.5 If one or more examiners recommend that it should be resubmitted after making improvement suggested by him/her, the Syndicate may allow the candidate to resubmit the thesis within a maximum period of two years.

14.6 In case of Examiner(s) unanimously approving the thesis for the award but one or more have sought compliance to the queries raised by them for consideration by the Board of Examiners of Oral Examination, the candidate shall prepare the compliance separately and submit it to the Supervisor for endorsement to the Controller of Examinations. One copy of the compliance report signed by the candidate as well as the supervisor shall be retained by the supervisor who shall ensure to annex it with a copy of the thesis retained by the Student. The Controller of Examinations shall, with the approval of the Vice-Chancellor, forward the 4th copy of the thesis along with the compliance report and the reports of the examiners on the thesis to the Chairman of the Board to place it in the Board for consideration. After the oral Examination, all the examiners shall sign in the last page of the annexed copy of the compliance report and the Chairman shall submit the report of Board of Examiners of Oral Examination, the thesis with annexed compliance report signed by the student and examiners and a revised soft copy of the thesis containing the compliance to the Controller of Examiners for consideration of the authority.

15. Oral Examination / Viva voce

15.1 The oral examination shall be conducted by a Board of Examiners consisting of two examiners of the thesis concerned out of which one shall be the Supervisor who will be the Chairman of the



Board and the other examiner shall be nominated by the Vice-Chancellor out of the two external examiners. The Chairman of the Board shall contact the external examiner and fix up the date and time of oral examination with intimation to University Authority. The oral examination will be an open viva voce at Nodal Centre with proper notification by the Convener concerned in which the candidate shall present his/her work before the Board of Examiners, members of the DAC, members of Nodal Centre, Co-guide(if any), research students and others. In case of joint guidance the Co-guide may be appointed as an examiner during the oral examination. In that case the member of examiners shall be three. However the presence of Co-guide in the oral examination shall not be mandatory. If none of the oral examiners is available within a reasonable time, the Vice-chancellor may appoint an examiner from the panel recommended by the Board of Studies in his/her place. The chairman (the supervisor) shall be provided with reports of the examiners before oral examination for consideration by the Board.

15.2 The examiners shall ensure contribution of the candidates to the contents of the thesis and knowledge in the field of his/her research in the oral examination.

15.3 The Chairman of the Board of Examiners shall report to the Controller of Examinations, the result of the oral examination in a prescribed form (**Annexure-VII**). In case the Board of Examiners is not satisfied with the performance of the candidates in the oral examination the Board may recommend for reappearing in the Oral Examination after three months.

15.4 The HoD of PG Department or Research Centre shall submit a report on the conduct of the open Viva-voce of the Candidate along with the members present (External examiner, Supervisor(s), Faculty members, Research Scholars, Students) separately (**Annexure-VIII**)

16. Declaration of Results

16.1 On the basis of the reports of the examiners and the performance in viva-voce, If the recommendations of the Board of Examiners are unanimous for the award of Ph.D. degree to the candidate, then the report should be placed before the Syndicate for consideration through CoE. After considering the report by the Syndicate, the result will be declared. However, as the interim measure, the Vice-Chancellor may grant permission for the declaration of the result and issue Provisional Certificate (**Annexure-IX**).

16.2 Along with the award of the degree, the University shall also issue a certificate stating that the degree has been awarded in accordance with the provisions of the UGC (Minimum Standards and Procedure for the award of Ph. D. degree) Regulations, 2009 and further regulations / amendments thereof and grade sheet. The date of the viva-voce examination shall be deemed to be the date of award of the degree, if viva-voce board has recommended for the awarded of degree.

17. Provisional certificate: A provisional certificate shall be issued to the candidate with the remark that the Ph.D. degree has been awarded in accordance with the provision of UGC regulation 2009 and subsequent regulations and amendments (**Annexure IX**)

18. Submission of electronic version of the thesis to a digital repository:

18.1 The scholar shall submit hard copy of the thesis to the library and also a soft copy of the same.



After announcement of the award of the PhD degree, the University through librarian will submit an electronic copy of the Ph. D thesis to the UGC within a period of thirty days for uploading the thesis to INFLIBNET (Shodhganga), accessible to all universities/institutes.

18.2 KUB reserves the copyright in respect of all thesis, based on which the University has awarded Ph. D degrees.

19. Award of Degree:

Each successful candidate shall be conferred with the Ph. D. degree in the prescribed format duly signed by the Vice Chancellor in the subsequent convocation (**Annexure - X**).

20. Course fees:

20.1 Students are required to submit the fees regularly, as applicable in the University, till the submission of Ph.D. thesis.

20.2 A fine as decided by appropriate authorities shall be charged in addition to the existing fees, if the fees are not submitted within the stipulated time period.

20.3 Failure in deposition of fees for three consecutive semesters in a row shall lead to cancellation of the admission as well as registration.

20.4 Fees once paid to the University shall not be refunded except the amount under refundable category. It shall be refunded to the Ph.D. student within one year from the date of award of the Ph.D. degree or cancellation of admission/ registration.

20.5 Revision in fees, if any shall be applicable from the date of its notification by the University.

21. Leave rules

20.1 All the leaves shall be sanctioned by the Department Head on recommendation of the Supervisor of the concerned student. All the students need to sign in attendance register daily in addition to the E-attendance. Respective Head shall be responsible to maintain the attendance record of student. Every student shall be entitled to avail 15 days casual leave per year only.

20.2 The women candidates may be provided Maternity Leave once in the entire duration of Ph.D. for up to 182 days including holidays with due approval of the competent authority and the funding agencies, if any.

21 Removal of Difficulties

21.1 Any doubt or dispute about the interpretation of this regulation shall be referred to the Vice-Chancellor, whose decision, in his capacity as the Chairman, Academic Council, shall be final and binding.

21.2 The Vice-Chancellor is authorized to:

21.2.1 Modify, amend, add and/or delete any of the clauses given in this regulation, which shall be reported to the Academic Council at its next meeting for approval.



21.2.2 Order a special procedure for the evaluation of a Ph.D. thesis to deal/protect the work of classified nature involving national security, sovereignty and/or to protect the intellectual property rights of the candidate, the supervisor and the University.

21.2.3 Add provisions in these regulations for handling circumstances not covered by these clauses.

21.3 Notwithstanding anything contained in these Ph.D. regulation, the Vice- Chancellor may take such measures as may be necessary for removal of difficulties.

22 Legal and Other matters

22.1 All other cases, not covered by the above, shall be referred to the URDC.

22.2 Any legal matter relating to Rules and Regulation shall be subjected to jurisdictions of Odisha High Court only.

22.3 This is only a guideline and subject to change from time to time as per the recommendations and advice of the URDC and other statutory bodies of the Khallikote University.



APPENDIX-I: SCRUTINY COMMITTEE

There shall be a scrutiny Committee constituted by the Chairman, P.G. Council consisting of five senior faculty members of the University for a period of two academic years.. The Committee shall scrutinize all applications received by the Office in response to the admission notification in to Ph.D Programme. The Committee shall make lists of candidates subject-wise as follows:

- (i) Eligible to appear the Entrance Test of KUB,
- (ii) Exempted from appearing the Entrance Test of KUB, and
- (iii) Not eligible for admission into Ph.D Programme of KUB.



APPENDIX-II: Nodal Centres and Departmental Research Committee (DRC)

There shall be a Nodal Centre in each subject. The list of approved nodal centres for different subjects are as follows:

<u>Name of the Nodal Centres</u>	<u>Subjects</u>
1. P.G.Deptt. of Bioscience and Bioinformatics	Biosciences/ Life Sciences; Biotechnology; Bioinformatics
2. P.G. Deptt. of Economics and Management	Economics; Management; Commerce
3. <u>P.G. Dept. of Library and Information Science</u>	<u>Library and Information Science; Cultural Informatics</u>
4. <u>PG. Dept. of Mass Communication and Media Technology</u>	<u>Mass Communication; Media Technology</u>
5. <u>PG Dept. of Natural Resource management and Geoinformatics</u>	<u>Natural Resource Mangement; Geology; Environmental Science; Geoinformatics</u>
6. <u>PG Dept. of Travel, Tourism and Hospitality Management</u>	<u>Tourism Management; Hospitality Management</u>
7. <u>Khallikote (Autonomous) College, Berhampur</u>	<u>Anthropology; Botany; Zoology; Physics, Chemistry; Mathematics; Odia; English; Political Science; Philosophy; Education</u>
8. <u>S.B.R. Govt. Women's College, Berhampur</u>	<u>Psychology</u>

Each Nodal centre shall have a DRC comprise of following members:

(A) In case of School/ Department of University-

- (i) Head of the Department- Chairman & Convener (Ex-officio)
- (ii) All teachers of the School or Department having Ph. D. degree and recognized as supervisor- Members.
- (iii) One external member (outside of the department) to be nominated by the Chairman, PG Council.

(B) In case of College/ Research Centre-

- (i) Principal of the College or The Head of the Research Centre (not below the Rank of Associate Professor)- Chairman & Convener (Ex-officio)
- (ii) Three Senior faculty members of the college having Ph. D. degree and recognized as supervisor of the University- Members.
- (iii) One of the Associate Professor from the University PG Departments to be nominated by the Chairman, PG Council.



The function of the DRC shall be as follows:

- (i) To conduct viva-voce of the eligible candidates and prepare two merit list for admission to Ph.D. programme: (i) candidates who shall undergo the course work and (ii) candidates who shall be exempted from the course work; and issue a notification to this effect. A copy of the notification shall be sent to the CoE and Chairman, PG Council.
- (ii) Constitute a Doctoral Advisory Committee in the subject for candidates admitted with due approval of the Authority
- (iii) To decide the place of research and supervisor(s) for those candidates who are exempted from the course work. While deciding the supervisor(s) the research interest of the candidate and the research area of supervisor(s) should be considered.
- (iv) To decide the elective paper of the candidate who will undertake the course work
- (v) To decide the place of research and Supervisors(s) of the candidate after successful completion of the course work by the candidate .
- (vi) Conduct the course work, examination publish results & issue grade sheet
- (vii) Conduct Pre-Ph.D. presentation
- (viii) Organize open Ph. D. viva-voce examination

The meetings of the DRC shall be called by the Convener of the DRC. The decisions/ recommendations of the same shall at least be accorded from the Chairman P.G. Council of the University.

In case of any dispute in DRC, the matter shall be forwarded to the Chairman, P.G. Council of the University which he/she may forward it to the Vice-Chancellor for final decision if the matter remains unresolved at Chairman, PG Council level.



APPENDIX-III: Doctoral Advisory Committee (DAC)

III.1 There shall be a DAC for each Ph.D. scholar. When the Ph.D. student is applied for registration, a RAC will be constituted by DRC for every student within one months from the date of application for registration by the Ph.D. student.

III.2 The DRC Chairman would initiate steps for the formation of the DAC and get it duly approved by the Chairman, P.G. Council of the University. Once the DAC is formed, the Supervisor, being the Convener of the DAC, shall call DAC meetings of each candidate in consultation with concerned with the Chairman of DAC. It is the responsibility of the supervisor to ensure the regular/timely meetings of the DAC.

III.3 The DAC shall consist of the following:

- | | |
|---|--------------------|
| i. Department/Centre Head | Chairman |
| ii. Supervisor | Convener |
| iii. Co-supervisor, if applicable | Member |
| iv. One faculty from the Department | Member |
| v. One faculty nominated by Vice-Chancellor | Member (Mandatory) |
- (Preferably from Outside of the University with knowledge from same and/or allied research domain)

III.4 The function of the DAC shall be as follows:

- i. To evaluate the Ph. D. research Project submitted by a candidate with Ph. D. registration application and to submit the evaluation report and recommendation (**Annexure- III**) along with the application of the candidate to the University to be placed before the University Research Degree Committee (RDC) for consideration.
- ii. To monitor the research progress of the candidate from time to time
- iii. Shall recommend cancellation of the Ph. D. registration in case the DAC is not satisfied with the performance and progress of the candidate
- iv. Shall examine and recommend cancellation of Ph.D. registration of a candidate on being requested by candidate or guide with sufficient justification
- v. Shall examine and approve the change of title on being requested by the candidate through the supervisor and inform the COE.
- vi. Shall examine change of supervisor(s) on being requested by the candidate through the supervisor and recommend to the University
- vii. Shall recommend a recognized supervisor (s) in the event of death of supervisor
- viii. Shall resolve any dispute between the candidate and supervisor and recommend to the University
- ix. To consider and recommend extension of Ph. D. registration tenure to a maximum period of one year at least three months before the lapse of registration on being requested by the candidate with justification through the supervisor
- x. Shall recommend the list of Examiners to the Board of studies for evaluation of Ph. D. thesis of a candidate
- xi. Shall attend the pre-Ph.D. presentation by the candidate in the Nodal Centre
- xii. Shall attend the open Ph. D. viva-voce examination of the candidate



APPENDIX-IV: University Research Degree Committee (URDC)

URDC is a high power research committee of the University and is constituted by the Syndicate of the University and its term is three years. It comprises of

1. The Vice Chancellor: Chairman (Ex-officio)
2. The Chairman, PG Council: Member (Ex-Officio)
3. The Controller of Examinations: Member (Ex-Officio)
4. The Senior most Faculty member from the Science Departments of the University: Member
5. The Senior most Faculty member from the Social Science, Management and Humanities Departments of the University: Member
6. An eminent academician/ researcher (Outside of the University): To be nominated by the Vice Chancellor for a period of three years: External Member
7. An eminent academician/ researcher (Outside of the University): To be nominated by the Syndicate for a period of three years: External Member

Five members, including at least one external member and the Chairman, PG Council shall constitute the quorum for the meeting of the URDC. The URDC shall ordinarily meet once in six months to transact its business. The meetings of the URDC of the University shall be presided over by the Vice-Chancellor. The URDC shall exercise and perform the following powers and functions -

- a. To review the R &D policies and programmes of the University and suggest measures for its improvement and development.
- b. To consider the research annual report and research budget of the University and to pass resolutions thereon; and
- c. To exercise such other powers and performs such other functions as may be prescribed in the act and statutes.



KHALLIKOTE UNIVERSITY

At-G-max Building, Konishi, Berhampur-761008,
Dist Ganjam, Odisha, India; Web: kub.ac.in

APPLICATION FOR REGISTRATION FOR Ph.D. DEGREE

No. _____

1	Name of the Candidate (In Block Letters)	
2	Occupation (In case of Teacher Fellow, JRF or SRF etc. an attested copy of the appointment order and Joining report accepted by the employer along with the original for verification be submitted)	
3	Qualification (Please indicate the percentage of marks obtained in Master's Degree examination. The Master's Degree Diploma in original along with an attested copy be submitted).	
4	Present Address : with Cell No. and email.	
5	Are you exempted from the Ph. D. course work If yes photocopy of the relevant notification be submitted	YES / NO
6	If NO in Sl. N. 5, GPA secured in one semester Ph. D. Course work (photo copy of transcript be submitted)	
7	Title of the thesis in BLOCK CAPITAL in English	
8	Script in which the thesis will be written	

9	Whether 3 copies of research project of the proposed thesis of 10-15 pages signed by both the supervisor and the candidate is enclosed	YES / NO
10	Name, Position held and address of the Supervisor(s)	
11	Subject/Faculty under which Registration is proposed	
12	Institution where the work will be carried out	
13	Total number of candidates already registered for doing research under the supervisor in Khallikote Univ and outside	
	a.already registered	Single -- Joint -----
	b. applications submitted	Single -- Joint -----
14	In case of joint guidance ,whether justification for joint guidance submitted	NO YES
15	Endorsement by the Supervisor.	I am willing to supervise the Ph.D work of the candidate in the topic mentioned. The information provided in 9-13 is true. Signature of the supervisor(s) and date
16	Remarks of the Head of the Department/Institution where the work is proposed to be carried out	Necessary facilities will be provided to the candidate for taking Research work. The institution has facilities to carry out Research work on the subject indicated in the application Head of the Institute/Department (Signature, date and Seal
17	Whether No objection certificate, issued by the Head of the Institution where the Candidate is presently serving / employed is submitted	NO YES /
18	Undertaking- I hereby undertake that I have not applied for or registered my name for Ph. D./D. Litt/ D. Sc,Degree etc.in any other University prior to the date of submission of this application and shall not register in any other university till my registration at Khallikote University stands valid	

19	Paid Rs. 5000/- (five thousand only) towards registration fee in the shape of Demand Draft (payable to Controller of Examinations, Khallikote University Payable at Berhampur). DDNo.....dt or University Cash Receipt No. Dt
----	--

Date

Signature of the candidate

Note: The students migrating from other Universities shall apply for registration in the following format (II A) to be a student of this University before allowed to register for Ph.D degree. If already registered as a student of Khallikote university, the original Registration Receipt be attached with the application.



KHALLIKOTE UNIVERSITY

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Application for registration as a student of Khallikote University for students migrating from other universities

(to be submitted together with a fee of Rs. ----- only)

1	Name (In Block Letters)	
2	Name of the Father or Guardian	
3	Date of Birth in the Christian era	
4	Religion	
5	Language i.e. Mother tongue	
6	Where educated (Name and address of High School and Colleges)	
7	Examination: Matriculation/H.S.C. equivalent and year of passing with Roll Number (Original Certificate should be submitted)	
8	Any examination passed / failed under this University (Name of examination Centre and year with Roll Number)	
9	Any examination passed from another University (Attested copies of examination Certificates be attached)	
10	a. Whether he/she had studentship in any of the affiliated colleges under this University on	
	b. In case of discontinuance of study in the affiliated college, the date of which the C.L.C. was issued to him should be stated.	
	c. Name of the College / P.G. Department where passed Master Degree Examination.	

11	Applicant's present designation	
12	Address to which communication will be sent.	

Date :

Signature in full of the Applicant

Note : The applicant should enclose the following documents to this application otherwise the application will summarily be rejected and no correspondence will be made with him in this connection.

1. Matriculation or equivalent certificate in original (attested copies not acceptable)
2. Receipt for payment for fees (Demand draft in favour of (payable to Controller of Examinations, Khallikote University Payable at Berhampur).
3. Migration certificate issued by the other University or Board.
4. Information furnished above should be supported with records.



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EVALUATION REPORT FOR Ph.D. RESEARCH PROJECT

Nodal Centre:

1	Name of the candidate	
2	(i) Name of the Supervisor/Guide (ii) Name of the Co-Supervisor/Co-Guide if any	
3	Department/School where admitted for the Ph.D. programme.	
4	Name of the Research Centre:	
5	Proposed title of thesis(in Capital Letters)	
6	Is the proposed title appropriate with the Proposed research project?	
7	Change of the proposed title may be suggested ,If necessary	
8	Whether the proposed objectives are within the framework of the outline of synopsis.	
9	Specific comments on :	
	a. Methodology	
	b. Objectives	
	c. State of art	
	d. References	
10	Specific suggestion and recommendation of the DAC	RECOMMENDED/ NOT RECOMMENDED for Ph.D. Registration.

Signatures of the Members of Doctoral Advisory Committee (DAC)



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EXTENSION FOR Ph.D. RESEARCH PROJECT

Nodal Centre:

1	Name of the candidate	
2	(iii) Name of the Supervisor/Guide (iv) Name of the Co-Supervisor/Co-Guide if any	
3	Department/School where admitted for the Ph.D. programme.	
4	Name of the Research Centre:	
5	Proposed title of thesis(in Capital Letters)	
6	Justification for the Extension of work Period of the Proposed research project?	
7	Recommendation of the Supervisors	
8	Recommendation of the members of DAC	

Signature of the Student

Signature of the Supervisors

Signatures of the Members of Doctoral Advisory Committee (DAC)



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List of Examiners for the Evaluation of Ph.D Thesis

Sl.	Name and Designation	Address for communication	Email	Mobile/ Phone number	Specialization	Number of completed years of research/ teaching in University/ Institute
1						
2						
3						
4						
5						
6						
7						
8						
9						
10	The Supervisor					

Signature of the Supervisors

Signatures of the Members of Doctoral Advisory Committee (DAC)



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Ph.D THESIS EVALUTION REPORT

Report of the Thesis for the degree of Doctor of Philosophy in Arts, Science, Education, Commerce, Management, Engineering and Technology, Law and Medicine Examinations

Part – A (To be filed up by the office)

Name of the Candidate:

Name of the subject and faculty

Subject:

Faculty:

Title of the Thesis:

Part – B (To be used by the Examiner)

Report (detailed report be submitted in separate sheet)

a. do you recommend that the thesis be accepted for the award of the degree? (Please mention recommended or not recommended)

b. If recommended, do you suggest that the queries/ suggestions, if any pointed out by you in your report shall be met by the candidate and submitted before the viva voce board to their satisfaction, (please mention- Yes/ No).

c. If not recommended do you suggest that the thesis be resubmitted after necessary revision (Please mention- Yes or No).

If yes, kindly suggest the necessary modifications required to be done by the candidate in the report. (In such case the revised thesis will be sent to the concerned examiners for further evaluation).

Place:

Date:

Signature of the Examiner



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EVALUATION REPORT OF THE VIVA-VOCE EXAMINATION

Report of the Board of Examiners on the viva voce of the Candidate for the degree of Doctor of philosophy in Arts, Science, Education, Commerce, Management, Engineering, Law and Medicine examinations

Part – A (To be filled up by the office)

Name of the candidate:

Name of the subject and faculty

Subject:

Faculty:

Title of the thesis:

Part-B (To be used by the Board of Examiners)

Report (if space is not sufficient, separate sheet may be used):

On the basis of the performance of the candidate in the viva voce and considering the reports of the thesis examiners we recommend/ do not recommend the award of the degree of doctor of philosophy to (Name of the candidate).

We certify that

We have examined the reports of the thesis examiners and the queries / mistakes / suggestions reported by the examiners have been / have not been complied with by the candidate to our satisfaction.

Signature (s)

Name(s) of the examiner (s) and date:



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REPORT OF THE HoD/ Head , Research Centre

Name of the candidate:

Name of the subject and faculty

Subject:

Faculty:

Title of the thesis:

Registration No.:

Member of the Board of Examiners Present	1 2 3
Faculty members/ Research Scientist Present	1 2 3 4 5 So on
Research Scholars Present	
M.Sc. Students Present	
Duration of the presentation	

I certify that

The above said candidate had presented his/her research work and defended before the board of examiners.

Signature of the HoD/ Head of Research Centre
(With Seal)



KHALLIKOTE UNIVERSITY

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Dist Ganjam, Odisha, India; Web: kub.ac.in**

DOCTOR OF PHILOSOPHY PROVISIONAL CERTIFICATE

This is to certify that

Bearing registration no..... passed the

Examination for the degree in Doctor of Philosophy
in Subject under Faculty of ----- held in the month of20
on the basis of the thesis entitled “.....”

This Ph.D. degree conforms to the provisions of UGC regulation 2009 and subsequent regulations
and/or amendments.

Date of Publication of Result:

Controller of Examinations
date



KHALLIKOTE UNIVERSITY

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Dist Ganjam, Odisha, India; Web: kub.ac.in

DOCTOR OF PHILOSOPHY

This is to certify that

.....

having passed the examination for the degree of

Doctor of Philosophy

in(Subject).....,under the Faculty of -----

held in the month of 20.....

was this day admitted to the degree

in conformity with the provisions of UGC regulation 2009 and subsequent regulations
and/or amendments.

Khallikote University
Berhampur

The(Date).

Vice Chancellor



KHALLIKOTE UNIVERSITY

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Fee structure for Ph. D program

SN	Fees	Fees (Lab oriented courses) in INR	Fees (Non-Lab Oriented courses) in INR	Remarks
1	Application form and prospectus	1000.00	1000.00	Non-refundable
2	Admissions charges	8,100.00	8,100.00	Caution money of Rs. 5,000 is refundable
3	Coursework fee (only for course work candidate)	25,000.00	20,000	Non-refundable
4	Ph.D. registration form	1000.00	1000.00	Non-refundable
5	One Time Ph.D. Registration Fee	10000.00	10000.00	
6	Infrastructure and academic development fee (Annual)	7000.00	5000.00	Non-refundable
7	Seminar fee (Annual)	1000.00	1000.00	Non-refundable
8	Annual registration fee	5000.00	5000.00	Non-refundable
9	For extension of registration, fee beyond stipulated time (1-year term, twice maximum)	7000.00	7000.00	
10	Fees for Submission and evaluation of Ph.D. thesis	15,000.00	15,000.00	Non-refundable
11	Fees for registration number (in case of migration from other University)			As per university norms
12	Fee for Degree Certificate	2000.00	2000.00	Non-refundable